

# MAHAGURU INSTITUTE OF TECHNOLOGY

Kattachira, Pallickal P.O, kayamkulam, Kerala 690503

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### ACTION TAKEN REPORT

Action taken report for the meeting conducted on 26. 08. 2021

Sl.No	Decisions	Actions Taken
1	The AQAR report for the academic year 2021-2022 should be completed at the earliest.	The NAAC coordinators are directed to complete the AQAR report as early as possible.
2	The Departments of CSE, ME, are directed to proceed for NBA Accreditations.	CO and PO attainment work to be done by 31.8.21
3	Lab exams to be conducted online	Lab exams were scheduled to be conducted online for S6 on 20 <sup>th</sup> Sep and 22 <sup>nd</sup> Sep 2021
4	Series -2 to be conducted online	It was decided to conduct series 2 in Online mode. From 17 <sup>th</sup> October to Oct 21 <sup>st</sup> 2021.
5	Placement training should be given to 2019-2023 batch.	The Placement Officer is directed to do the needful to conduct the Placement Training.
6	The university results need to be improved.	The HODs are asked to take necessary steps (remedial classes, retests etc.) to improve university results.
7	Preparation for the commencement of next semester classes	subject allocation, workload and timetable for offline classes must be prepared.
8	Conduct of Offline classes	Principal instructed to strictly adhere to COVID -19 protocols while conducting offline classes.

  
20-10-21  
IQAC COORDINATOR

  
22/10/2021  
PRINCIPAL